Acumos AI Project Technical Steering Committee (TSC)

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Acumos AI Project Technical Charter

Code of Conduct

Per Section 4.b of the Acumos AI Technical Charter, the TSC may adopt a code of conduct (“CoC”) for the Project. Contributors to the Project will comply with the CoC or, in the event that a Project-specific CoC has not been approved, the LF Projects Code of Conduct listed at https://lfprojects.org/policies/.

TSC Voting Members

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<tr>
<th>Name</th>
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<td>*Anwar Aftab</td>
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<td>Tech Mahindra</td>
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<td>Bruce Tao (Alternate: Minghua Rao)</td>
<td>Tencent</td>
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<td>Bingtao Han (Alternate: Wei Meng/Liya Yuan)</td>
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*TSC Chair, Effective April 8, 2019 for 1 year term.

**Quorum: 50% or more of total TSC voting members unless excluded due to attendance.

***Per July 7, 2018 TSC meeting, the following attendance policy was approved: Any TSC member that misses three (3) consecutive meetings will be automatically suspended from TSC membership for purposes of voting and quorum until having attended two meetings consecutively. For avoidance of doubt, the suspended TSC member will be eligible to vote and will be counted for quorum purposes at the second consecutive meeting. A TSC member may designate a named alternate to attend on his or her behalf via email to the TSC mailing list.

TSC Subcommittees

See Architecture Committee, Community Committee, and Security Committee.

TSC Meeting Info

Technical Steering Committee meetings are open to the public and held on Mondays at 7 AM Pacific Time. World Time Zone Map

The TSC meeting agenda is published prior to the meeting. If you have a topic that you'd like to discuss, please email your requested agenda item to acumosai-tsc@lists.lfai.foundation to be added to an upcoming meeting.

Zoom 3 Info:
• Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/5141606025
• Or Telephone: Dial (for higher quality, dial a number based on your current location):
  • 877 369 0926 (Toll Free) or 855 880 1246 (Toll Free)
• Meeting ID: 514-160-6025
• International numbers available: https://zoom.us/u/acyy3hytQi

Note: Due to the large size of the group, all participants will be muted upon entry. *6 to mute/unmute your phone.

Effective 4/29/19: TSC meeting management is fully community-owned. TSC will need to designate a community member (rotating basis) to be a TSC Meeting Coordinator to manage the following activities in partnership with the TSC Chair. Training session recording for meeting coordinators is available here.

• Calendar
  • TSC Meeting Coordinator will be added by LF PM as moderator (in addition to the TSC Chair), details in Community Meetings & Calendar page
• Agenda
  • TSC Meeting Coordinator will build the agenda in partnership with TSC Chair and post to the wiki, details in TSC Meeting Info page
• Zoom
  • TSC Meeting Coordinator will be added by LF PM as a meeting host (in addition to the TSC Chair), details in Community Meetings & Calendar page
  • TSC Meeting Coordinator will Start/End Zoom meeting along with Record the meeting and post to wiki, details in Community Meetings & Calendar page
• Minutes
  • TSC Meeting Coordinator will take high level minutes use the existing template and process, details in TSC Meeting Info page
• LF Questions
  • TSC Meeting Coordinator to email LF PM for follow up questions/support as needed

Minutes for each meeting are owned by the TSC Meeting Coordinator, with Community input welcome. The process is as follows:

• At the start of each meeting the TSC Meeting Coordinator will confirm the owner for the current and following week’s meeting management.
• The TSC Meeting Coordinator will:
  • During the meeting:
    • Post minutes directly to TSC Wiki (with minutes to include attendance / quorum information (50%), top level actions / decisions (including voting), and links to any relevant content)
    • Once the TSC has voted to approve the prior week’s minutes, move those to the ‘archive’ (see below) portion of the TSC Wiki
  • Immediately after the meeting:
    • Upload the Zoom recording to the wiki
    • Send minutes (copy/paste) to acumosai-tsc@lists.deep学问foundation.org
    • Sample email available here
    • Add the agenda and minutes template for the following week
      • Copy and paste the current week’s, and adjust the date, and any other relevant info
  • In between meetings:
    • Update the agenda for the following week as requests come in via acumosai-tsc@lists.deep学问foundation.org

TSC Meeting Coordinator Rotating Schedule (TSC Voting Members to Coordinate Participation):

Note: If there is a change in the Meeting Coordinator please let the LF team know via email at acumosai-meetingrequests@lists.deeplearningfoundation.org to ensure the appropriate access updates can be completed.

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<thead>
<tr>
<th>TSC Voting Member Company Assignment for Meeting Coordinator</th>
<th>Q1 -2019 (Jan-March)</th>
<th>Q2 -2019 (Apr-Jun)</th>
<th>Q3 -2019 (July-Sept)</th>
<th>Q4 -2019 (Oct-Dec)</th>
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*Excluded from meetings due to participation.

**Zoom meeting:**

**Agenda:**

1. Call for Scribe (minutes owner):
2. Roll Call & Quorum Check

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*Excluded from roll call and quorum due to missing more than 3 consecutive meetings.*

Meeting Quorum:

3. Review and Agree to Minutes of the Previous Meeting.
4. Review of Today’s Agenda
5. TSC Chair Election
6. Status of Open Action Items (Old Business)
7. Standing Agenda Items (Brief Status of Ongoing Activities)
   a. Release Manager/Release Planning: Weekly TSC Scheduling
   b. Report Out of Sub-Committees:
      i. Community (Product) Committee - Reuben
      ii. Architecture Committee - Manoop
      iii. Report out from PTL: Stand-Up & Report Out on Blockers
         1. Security Verification and Deployment
         2. Training - Wenting
         3. Design Studio/ML Workbench - Sayee
         4. License Management - Michelle
         5. Portal Marketplace - Rajesh P.
         6. OA&M - Vineet
         7. On-boarding - Philippe
         8. Common Services - Guy
         9. Federation/Common Data Services - Chris
        10. Documentation - Akash
        11. Test & Integration Planning - Ken
8. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
9. Open Discussion
10. Any Other Business (AOB).
11. Meeting Summary (resolutions, new action items, etc)

**2020 06 15**

**Zoom meeting:** TSC_20200615.mp4

**Agenda:**

1. Call for Scribe (minutes owner):
2. Roll Call & Quorum Check

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Meeting Quorum: Attained
3. Review and Agree to Minutes of the Previous Meeting.
   a. Previous minutes approved First motion Natarajan Subramanian Seconded Liya Yuan Approved
4. Review of Today’s Agenda
5. TSC Chair Election
6. Status of Open Action Items (Old Business )
   a. Action Michael Rooke Check via Murali Vuppari in a couple of days (Wed) that the Deployment and ML Workbench are in the release.
7. Standing Agenda Items (Brief Status of Ongoing Activities)
   a. Release Manager/Release Planning: Weekly TSC Scheduling
      i. Congratulations to everyone a job well done and great teamwork - Last week Acumos and LFAI announced its 4th Demeter release
      ii. Waiting for testing teams final report to add to the documentation page - for Demeter
      iii. Demeter point release #1 & #2 the backlog is done - next task is to prioritise items
         iv. Demeter Point Release I & II - Schedule (Draft) was shared by Muli
      v. Resourcing and backlog together with the priorities will be discussed in the community meeting
      vi. Point release is typically 13 weeks.
     vii. Are point releases announced by LFAI? - > No, only for major releases
     viii. Schedule is currently draft should it be approved by TSC? Also ELPIS is draft
      1. Vote on Demeter point release schedule (see iv)
         a. First Motion Natarajan SubramanianSeconded by Jessica Kim
         b. Vote outcome: Approved
   b. Report Out of Sub-Committees :
      i. Community (Product) Committee - Reuben
         1. Last meeting dealt with SOAJS and k8s deployment of models
         2. License manager implementation for ONAP and ORAN, conversation should take place
         3. Resources need clarification, also how to handle use cases
         4. Community call - weekly until end of June 2020, complete the Demeter release cycle
      ii. Architecture Committee - Manoop
         1. Demeter open issues closure
         2. Design discussed and identification of modules for the user downloads/onboarding reports/logs
         3. New item - design for the point release
         4. Should the calendar be updated for the timing/frequency of the Architecture call after June?
            a. TSC: Yes we are now in point release #1 schedule so do not delay any changes associated with the work
            b. Focus is more on the usage of the platform, focus less on new features and developments more the integration
               with existing tools. Re-use the capabilities, e.g integrating with SOAJS or other cloudAPI’s
      iii. Report out from PTL: Stand-Up & Report Out on Blockers
         1. Security Verification and Deployment
         2. Training - Wenting
            a. Backlog review for point release
         3. Design Studio/ML Workbench - Sayee
         4. License Management - Michelle
            a. Backlog and new enhancements from testing and PoC - each item assigned to point rel #1 and #2
            b. Team has started to address them
         5. Portal Marketplace - Rajesh P.
         6. OA&M - Vineet
            a. Last week the design requirements were discussed
         7. On-boarding - Philippe
            a. Working on the scope of the point release #1, target to finalise the scope and create JIRA tickets by end of the week
            b. Chair: Reminder - Orange will be hosting LFAI Day next Monday 22nd
      8. Common Services - Guy
      9. Federation/Common Data Services - Chris
      10. Documentation - Akash
      11. Test & Integration Planning - Ken
         a. Testing and wrapping up documentation posting to the wiki
         b. Cleaning environment to deploy z2a, preparation for the point release
         c. z2a was built on the CLIO release version - z2a will be migrated to use Demeter code
         d. All functional testing was performed via dockerised version
         e. Clarification: All functional testing in Azure was via a dockerised deployment of platform
         f. z2a is built on the CLIO release - configuration changes for all services need to be incorporated
     8. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
     9. Open Discussion
10. Any Other Business (AOB).
    a. July 4th venue in China, 150 in person and online.
    b. September - Huawei connect
    c. See LFAI Events page for more details
11. Meeting Summary (resolutions, new action items, etc)
**2020 06 08**

**Zoom meeting: TSC_20200608.mp4**

**Agenda:**

1. Call for Scribe (minutes owner) :
2. Roll Call & Quorum Check

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Meeting Quorum: Attained

3. Review and Agree to Minutes of the Previous Meeting.
   a. Previous minutes approved First motion Jessica Kim Second motion Natarajan Subramanian
4. Review of Today’s Agenda
5. TSC Chair Election
   a. Pending waiting for voting process from TSC members - email from Jessica Kim to vote
6. Status of Open Action Items (Old Business )
   a. Action: Michael Rooke Check via Murali Vuppariin a couple of days/(Wed) that the Deployment and ML Workbench are in the release repro.
   b. Action: Michael Rooke Add new agenda item for TSC Chair election
7. Standing Agenda Items (Brief Status of Ongoing Activities)
   a. Release Manager/Release Planning: Weekly TSC Scheduling
      i. Target date 10th June from LFAI
      ii. Testing team 90% - 4181, 4188 blocking release
      iii. Documentation Licensing defects and On-Boarding in progress, Licensing to update via wiki. On-Boarding waiting testing team result.
      iv. Discussion on point releases and next release - due to Demeter workload this is in progress.
   b. Report Out of Sub-Committees :
      i. Community (Product) Committee - Reuben
         1. No community meeting last week due to LFAI board meeting
         2. Proposal - move the community meeting to bi-weekly
         3. ELPIIS requirements, setup individual areas for discussion and derive priorities
         4. Demos on specific features (15 use cases) to discuss during tomorrows community call
      ii. Architecture Committee - Manoop
         1. Change in call schedule - weekly or other calls similar to community #2
         2. Point release: #1 on 28th August 2020, #2 on 27th November 2020
         3. Backlog review from PTLs to create tasks for the Point release or ELPIIS release
      iii. Report out from PTL: Stand-Up & Report Out on Blockers
         1. Security Verification and Deployment
         2. Training - Wenting
            a. Backlog review prioritising for point release
            b. Looking into new features to support the ELPIIS release
         3. Design Studio/ML Workbench - Sayee
         4. License Management - Michelle
            a. Backlog review, PoC and testing - ranked and sorted JIRA items by priority
            b. Items assigned to Demeter 1/2 for consensus
            c. PoC Federation completed with TechM
      5. Portal Marketplace - Rajesh P.
      6. O&M - Vineet
         a. Blocker which will be discussed during tomorrows architecture call
      7. On-boarding - Philippe
         a. (Guy reporting) working on last few issues for the Demeter release on-boarding and ms generation
         b. New Jenkins instance install is needed, under discussion with Ken
      8. Common Services - Guy
         a. See #7
      9. Federation/Common Data Services - Chris
         a. No blockers for the current Demeter release
      10. Documentation - Akash
11. Test & Integration Planning - Ken
   a. Out of office today. Testing has completed 90% - confirmation test reporting is pending
   b. Report to be published to the WIKI and shared with LFAI with final draft message to the community via email
8. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
9. Open Discussion
10. Any Other Business (AOB): 2
   a. LFAI day hosted by Orange - virtual event on June 22nd EU Day
   b. China AI Open day on July 4th, 100 seats + online - joint event with GDG (Google development group)
   c. China LFAI Day late September
11. Meeting Summary (resolutions, new action items, etc)

2020 06 01

Zoom meeting: TSC_20200601.mp4

Agenda:

1. Call for Scribe (minutes owner)
2. Roll Call & Quorum Check

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Meeting Quorum: Attained

3. Review and Agree to Minutes of the Previous Meeting.
   a. The minutes of the prior meetings indicated above were reviewed, and there were no comments, questions or corrections. Motion to approve the minutes made by Syed Anwar Aftab First motion Jessica Kim Seconded Natarajan Subramanian Vote Taken: Passed

4. Review of Today's Agenda
   a. TSC Election
      i. One self nomination from Natarajan Subramanian
      ii. Outcome: Email will be launched soliciting vote from TSC Members
      iii. Michael Rooke Next TSC call - Add new agenda item for TSC Chair election

5. Status of Open Action Items (Old Business)

6. Standing Agenda Items (Brief Status of Ongoing Activities)
   a. Release Manager/Release Planning: Weekly TSC Scheduling
      i. LFAI waiting on a couple of company quotes. Waiting for testing teams final report on the wiki page
      ii. Announcement will be deferred by a week. If quotes are received early the announcement will be made early
      iii. Branching: Around 4 blockers and issues with images for Deployment clients and ML Workbench.
      iv. ML Workbench moving to release repro. Testing team 50-60% testing is completed but blocked by on-boarding issue
      v. Portal team, licensing RTU issues
      vi. Demos: Licensing demo pending
      vii. Most issues relating to configuration
      viii. Perform testing in parallel
      ix. Target dates are needed for the component assemblies -
      x. Action: Michael Rooke Check via Murali Vuppari in a couple of days/Wed that the Deployment and ML Workbench are in the release repro.
   b. Report Out of Sub-Committees:
      i. Community (Product) Committee - Reuben
         1. Moving to bi-weekly schedule for PTL of Architecture and Community meetings
         2. Waiting for quotes for the Demeter release from AT&T, Ericsson and Huawei
      ii. Architecture Committee - Manoop
         1. Backlog Epics reviewed for the point release
      iii. Report out from PTL: Stand-Up & Report Out on Blockers
         1. Security Verification and Deployment
         2. Training - Wenting
a. Reviewing documentation providing additional details and reviewing code plus clearing backlog items for Demeter
   b. On good track for next release
3. Design Studio/ML Workbench - Sayee
   a. End of today or tomorrow for the build
4. License Management - Michelle
   a. Federation established between Acumos R Production and TechM Production for the PoC
   b. Federation question, was this Demeter or Clio
   c. Nokia what is the Production Acumos vs Regular Acumos? - clarified as company enhanced versions of Open Source Acumos
5. Portal Marketplace - Rajesh P.
6. OA&M - Vineet
   a. Deployment client
7. On-boarding - Philippe
   a. For the moment On-Boarding is completely broken in the test environment Mukhtar Shaikh working with testing team on configuration changes
   b. CLI issue with Protobuf
8. Common Services - Guy
   a. Working on fixing up last bugs mentioned above. Making sure Microservice via Jenkins is working
9. Federation/Common Data Services - Chris
   a. No blockers or outstanding bugs to report
10. Documentation - Akash
    a. Waiting for ML Workbench, on-boarding and ?
11. Test & Integration Planning - Ken
    a. RTO from portal just fixed, blockers already talked above
    b. Acumpose defect 4160 not working correctly
7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
8. Open Discussion
   a. ELPIS release - any date or virtual lockdown for the ELPIS release?
      i. Plan for two Demeter point releases - ELPIS release plan can start in parallel, repo needs setting up for correct branches
      ii. Many backlog items to clear and review. Identification of items (Mark and tagging) for the Demeter point release and those for ELPIS
      iii. Summary: Check if the backlog items are priority or not and also relevant.
   a. Release management PTL is needed
   b. Rotation on PTL
   c. Continue the current work and commitments until a replacement is found and a smooth transition can be made
   d. LFIAI Governing board tomorrow - Community meeting is cancelled. One hour earlier will roll into a two hour call
10. Meeting Summary (resolutions, new action items, etc)
    a. Action Michael Rooke For next TSC call - Add new agenda item for TSC Chair election
    b. Action: Michael Rooke Check via Murali Vuppari in a couple of days/(Wed) that the Deployment and ML Workbench are in the release repro.

2020 05 18

Zoom meeting: TSC_20200518.mp4

Agenda:

1. Call for Scribe (minutes owner) :
2. Roll Call & Quorum Check

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*Excluded from roll call and quorum due to missing more than 3 consecutive meetings.

Meeting Quorum: Attained
3. Review and Agree to Minutes of the Previous Meeting.
   a. The minutes of the prior meetings indicated above were reviewed, and there were no comments, questions or corrections. Motion to approve the minutes made by Syed Anwar Aftab First motion Jessica Kim Second Natarajan Subramanian

   Vote Taken: Passed, Minutes approved
4. Review of Today’s Agenda
5. Status of Open Action Items (Old Business )
6. Standing Agenda Items (Brief Status of Ongoing Activities)
   a. Release Manager/Release Planning: Weekly TSC Scheduling
      i. Licensing and ML Workbench builds expected today(May 18th) or tomorrow
      iii. Blockers are ACUMOS 4153 Open and 4146,4087 in progress
         1. Discussion on cut-off date for the release, May 19th.
      2. Natarajan Subramanian send email to TSC to update on the release
   b. Report Out of Sub-Committees :
      i. Community (Product) Committee - Reuben
         1. No meeting last week due LFAI board meeting
         2. additional issue: News from LFAI board, hosting costs under review for ACUMOS
            a. TechM providing app support
      ii. Architecture Committee - Manoop
         1. LF Foundation announcement slide. Licensing demo covered.
         2. PTL demos covering partial features
            a. Demeter demos so far
               i. On-boarding
               ii. Model deployment via SOAJS
               iii. Integration team - platform specific enhancements re:k8s and helm upgrades
               iv. Licensing - multiple demos each sprint for each feature
               v. Training related - team is planning to make a demo this or next week
      iii. Report out from PTL: Stand-Up & Report Out on Blockers
         1. Security Verification and Deployment
         2. Training - Wenting
            a. Code submitted. Wrapped up the release all features delivered
         3. Design Studio/ML Workbench - Sayee
         4. License Management - Michelle
            a. Finishing up demos and all code has been delivered. Documentation for LMCL and License Profile and RTU
               still outstanding
            b. LUM documentation is complete
            c. Testing for CLIO PoC between AT&T and Ericsson is complete.
               i. Plan to federate with TechM using Demeter release
               ii. Project plans for the above to be created
      5. Portal Marketplace - Rajesh P.
         a. Couple of users stories sent to final build. Documentation completed
      6. O&M - Vineet
      7. On-boarding - Philippe
         a. Currently working on last defect 4146 and documentation for the C client
         b. Orange quote (to LFAI) for Demeter is complete
      8. Common Services - Guy
         a. Finishing licensing item and last bugs before the release. Some documentation to complete
      9. Federation/Common Data Services - Chris
         a. Ready for Demeter
      10. Documentation - Akash
          a. Documentation completed and branching (on the wiki page) is in progress
      11. Test & Integration Planning - Ken
          a. New code drop this morning. 5-10% complete. Jenkins microservice configuration remains
          b. Automated scripting some cases failing due to network connectivity issues
          c. 95% of test cases executed. ML Workbench and failed cases still pending
          d. Ken Kristiansen to send update to Michael Rooke for final cases/results

7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
8. Open Discussion
   a. TSC community ongoing to have other members take turns similar to how the scribe list is working (each quarter)
   b.Poll from the partners perspective chair monthly or quarterly - no response
   c. Demeter Point release I & II schedule shown
      i. 28th August point I release
      ii. 27th November point II release
9. Any Other Business (AOB)
   a. Next TSC call is 1st June 2020, or adhoc 26th May if needed
   b. Nokia: How to cover the lag between last vs current release if the build environment is in use by the current release
      Is it possible for member companies or the community to build e.g Demeter if Elpis is in progress
10. Meeting Summary (resolutions, new action items, etc)

2020 05 11
Zoom meeting: TSC_20200511.mp4

Agenda:

1. Call for Scribe (minutes owner) :
2. Roll Call & Quorum Check

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### Meeting Quorum: Attained

3. Review and Agree to Minutes of the Previous Meeting.
   a. The minutes of the prior meetings indicated above were reviewed, and there were no comments, questions or corrections.
   Motion to approved the minutes made by Syed Anwar Aftab First motion Natarajan Subramanian Second Jessica Kim
   Vote Taken: Passed

4. Review of Today’s Agenda
   a. Reuben Klein Requested time to discuss community meeting concerns regarding the TSC (See section 7)

5. Status of Open Action Items (Old Business )
   a. Action: Demos. Murali Vuppari schedule demos with PTLS
   i. Last week demos from Portal, this week ML Workbench will demo.
   b. Action: Murali Vuppari To check the SOAJS composite solution offline give feedback to Michael Rooke on the status of documentation

6. Standing Agenda Items (Brief Status of Ongoing Activities)
   a. Release Manager/Release Planning: Weekly TSC Scheduling
      i. Demeter sprint 4, 6 open issues. 11 in progress. Waiting ML Workbench and Licensing team build/update
      ii. Work on critical defects and high level defects in progress. Clarification is needed re: Demeter vs point release items
      iii. Chair: From the 18 items we need to track the ones for Demeter and the point release. Highlight the issues which are part of the build(s)
   b. Report Out of Sub-Committees: Community (Product) Committee - Reuben
      1. Also see section 7a
      2. ELGIS release - parallel development work.
         Review modules and figure out dependencies that may break parallel development
         a. Setup multiple test and development instances for the sub-teams working on modules without impacting other teams
         b. Planned release date for ELGIS is May 21st 2021
         c. Draft timeline under development for discussion during the next PTL call
         d. Z2A / ZeroToAcumos demo next week on the Community call
   c. Architecture Committee - Manoop
      1. Acuscompoose how to deploy via SOAJS.
      2. Core issues - core defects, action items in place to solve them
      3. After Demeter - reduction in frequency of the Architecture calls
         a. Concerned the responsibility moves from TSC to PTL’s Chair: Do not loose focus during the next few weeks.
         Close the open items
         Question: Any issues the TSC should be aware of?License management, Acuscompoose, ML Workbench - low confidence level these maybe deferred
   d. Security Committee - TBD
      1. Report out from PTL: Stand-Up & Report Out on Blockers
         a. Security Verification and Deployment
         1. Training - Wenting
            a. Demo scheduled for next week (WK21)
         2. Design Studio/ML Workbench - Sayee
         3. License Management - Michelle
            a. Release build should be done this week (WK20)
            b. PoC going well. Official test cases complete with lots of notes and observations
      2. Portal Marketplace - Rajesh P.
         a. Licensing and portal user stories is taken care and is part of the build
      3. OA&M - Vineet
         a. Not in the call
      4. On-boarding - Philippe
         a. Focused on the high and critical defects targeting end of the week (WK20)
      5. Common Services - Guy
         a. Working to fix microservice generation bugs for Demeter release
      6. Federation/Common Data Services - Chris
         a. Client and Server images released - no blockers
      7. Documentation - Akash
         a. Two user stories in progress
      8. Test & Integration Planning - Ken
         a. Waiting for next code drop to complete another round of testing
         b. Where are we in terms of test cases? Ans: Most are in delivered state.
         ML Workbench is stuck (#3900) (Build model, ML Workbench then deploy to K8s environment is blocked)
         Test case is “Deploying a model”. Jenkins to K8s or SOAJS. Deploy model to k8s is failing and when this
is called via ML Workbench it also fails. Call setup to discuss this with the SOAJS team which will resolve both issues.

Connectivity issues need resolving

7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
   a. Community Discussion. Nobody has self-nominated for the TSC chair position
      One reason seems to be the central meeting of the week where every aspect of the project is discussed
      This imposes a heavy burden on potential new chair candidates
   b. The focus of the TSC should be to assign items to other teams.
      i. The workload is not concentrated during the TSC call.
      ii. TSC becomes executive committee
         Chair: (paraphrased) TSC chair position also involves LFAI TAC Committee position which involves more work. Members to
decide frequency of TSC calls - Aim is not to slow progress or reduce effort. Mature and stable projects do not have many
releases.
      iii. View from members
         1. Jessica Kim Use cases (some inaudible statements)
         2. Tencent - Should be more high level
         3. ZTE - Every two weeks
         4. Wenting - Reduce the frequency and stay more focused on high level
         5. Nokia - Two weeks is ok, focus on quality and practicalities of the installer and system-integration
         6. TechM - Disperse to community and architecture, high level with focal points. Bring up blockers and issues for
guidance
   7. Reuben Klein Structure should move to a more agile modular setup. Groups should work independent and parallel
with API linkage
e.g. more like open source projects, less coordination and less dependency on the release management.
Features develop, PTL reject or approve features, release manager chooses features for the release
management - overall community perspective. Dev and IST environment needs solving post Demeter release
(Sponsorship)
   iv. Chair: Working with LFAI to find out if open source credits, find a cloud env to run Dev/IST depends on pricing deal.
      1. Ken Kristiansen Waiting for feedback regarding CI recommendations

8. Open Discussion
10. Meeting Summary (resolutions, new action items, etc)

2020 05 04

Zoom meeting: TSC_20200504.mp4

Agenda:

1. Call for Scribe (minutes owner):
2. Roll Call & Quorum Check

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Meeting Quorum: Attained

3. Review and Agree to Minutes of the Previous Meeting.
   a. The minutes of the prior meetings indicated above were reviewed, and there were no comments, questions or corrections. On motion
made by
   Natarajan Subramanian first motion Jessica Kim, seconded by Guy Jacobson the minutes were approved by the TSC members.
   Vote taken: Passed

4. Review of Today’s Agenda

5. Status of Open Action Items (Old Business)
   a. Action: Michael Rooke email Portal to provide updates offline
   b. Action: Michael Rooke email Akash for post meeting update on Documentation
   c. Action: Demos, Murali Vuppur schedule demos with PTLs
      i. Last week demos from Portal, this week ML Workbench will demo.
   d. Action: Murali Vuppur, Natarajan Subramanian and Ken Kristiansen
      Check the 33 medium bug defects (Report Portal) to also check portal bugs clarify how many are really medium or higher?
      i. work in progress, Chair: what is the outcome from 33? are all valid? 3 medium onboarding bumped to high.
27 medium defects were reported
Murali Vuppari to setup offline discussion and review. Include Fourier Cefalu to clarify related user stories

e. Action: Natarajan Subramanian with PTLs and Committee members to provide Demeter top 10 features list that will go in the LFAI release announcement.

i. Summary: Community wide message with couple items per committee is in progress.

6. Standing Agenda Items (Brief Status of Ongoing Activities)

a. Release Manager/Release Planning: Weekly TSC Scheduling
   i. Testing team is working on end to end sprint testing. 70%. 1st build is complete working on 2nd build
   ii. Demeter sprint 4, 6 open and 20 in progress.
   iii. Defects: 2 critical defects, 6 high level defects. 16 medium
   iv. Defect status, Workbench targeting this week. Licensing 2-3 epics also this week for the final build
   v. Demos: Portal team last week, ML Workbench Tuesday 5th May 2020, Licensing team awaiting demo date
   vi. SOAJS: Model deployment user story is closed. Wenting to check and comment on observations. This is high risk and maybe deferred to point release.
   vii. Action: Murali Vuppari To check the SOAJS composite solution offline
   viii. Demeter Release Highlight document presented talking about the new features and previous enhancements

   Please send feedback to Murali Vuppari or Natarajan Subramanian

b. Report Out of Sub-Committees:

i. Community (Product) Committee - Reuben
   1. High point: Tencent sponsorship of LFAI technology showcase day for APAC follow up with Jessica Kim or Tencent
   2. Demeter dot release
   3. Release manager is still needed. Work with the community, tracking features, participate in the planning process.
   4. Community Meeting time has changed

ii. Architecture Committee - Manoop
   1. List of features already covered, also reviewed in the Architecture call
   2. What are the gaps, design changes for the point release

iii. Security Committee - TBD
   1. Natarajan Subramanian indicated the Security chair position is still open

iv. Report out from PTL: Stand-Up & Report Out on Blockers
   1. Security Verification and Deployment
   2. Training - Wenting
      a. Build ready last week. Question: Plans for demo. Key functionality can be shown, or link to the recording
      b. Natarajan Subramanian to Wenting Sun Give a demo and record it. May 12th 2020. Reach out to Murali Vuppari

   3. Design Studio/ML Workbench - Sayee
      a. Planning to give demo in PTL call May 5th 2020

   4. License Management - Michelle
      a. Wrapping up user stories
      b. Demos partnering with portal team
      c. Eips - deferred items checked, evaluation made and will be presented to the community team.
      d. PoC AT&T and Ericsson: Federation is working both ways. RTU Agreements. Minor security issue in loading agreements.
      e. Natarajan Subramanian What is the potential timeframe Priyadarshini Londhe and Michelle Martens?

      Once the TechM instances are up (environment issues solved) we will be in a better position to give the timeline

5. Portal Marketplace - Rajesh P.
   a. Working on user stories - wrapping up by the weekend (garbled audio)
   b. Question from Chair: (paraphrased) Will the documentation be updated? Please raise a flag for any issues

6. OA&M - Vineet
   a. Logging for deployment model

7. On-boarding - Philippe
   a. One critical defect related to the docker proxy
   b. Work on 3861 related to microservice generation for R models - build will be proposed this week
   c. 4127 related to dockentised models will be closed
   d. Chair: Documentation? For each epic documentation was made during the development of each thus already covered

8. Common Services - Guy
   a. Working with on-boarding team to close last few bugs
   b. Microservice generation via Jenkins from a release last week to be tested by the testing team
   c. Some help is needed for setting up Jenkins

9. Federation/Common Data Services - Chris
   a. Federation no blockers or open issues
   b. CDS database script which was closed and reported last week
   c. Documentation also fine.
   d. Chair: Please also list out new features to point them out

10. Documentation - Akash
    a. Murali Vuppari give feedback to Michael Rooke on the status of documentation
    b. Update post meeting: Working on ACUMOS-4107 - submit button fix in the Select Favorite Catalog screen
    c. ACUMOS-4083 - Search functionality is not displaying models when searching with model names
    d. Also validating the changes (https://jira.acumos.org/browse/ACUMOS-3480) deployed by design studio team
    e. Target: complete by this week (WK20) once the portal team commit the code

v. Test & Integration Planning - Ken
   1. No blocking defects

7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
8. Open Discussion
   a. TSC Tenure is completed. No new nominations. How the TSC is operated post Demeter release is TBD.
   b. Rather than two major releases per year the plan is for one release and two point releases.
10. Meeting Summary (resolutions, new action items, etc)
    a. Action: Murali Vuppari To check the SOAJS composite solution offline
    b. Murali Vuppari give feedback to Michael Rooke on the status of documentation

2020 04 27
Zoom meeting: TSC_20200427.mp4

Agenda:

1. Call for Scribe (minutes owner):  
2. Roll Call & Quorum Check

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   Vote taken: Passed

4. Review of Today's Agenda
   a. No additional items at the start of meeting

5. Status of Open Action Items (Old Business)
   a. Action: Murali Vuppari to send email to gao wei to get update on workbench items...  
      (correct email contact to be sent to Michael Rooke)
   b. Action: Manoop Talasila with Murali Vuppari/Natarajan Subramanian and Ken Kristiansen check the 33 medium bug defects (Rajesh Pendke to also check portal bugs) clarify how many are really medium or higher?
      i. work in progress, Chair: what is the outcome from 33 ? are all valid? 3 medium onboarding bumped to high.
      ii. 27 medium defects were reported Murali Vuppari to setup offline discussion and review. Include Farheen Cefalu clarify related user stories
   c. Action: Natarajan Subramanian with PTLS and Committee members to provide Demeter top 10 features list that will go in the LFAI release announcement.
      i. Summary: Community wide message with couple items per committee is in progress.
      ii. Action: PTLS to send update to Nat for the items.
   d. Action: Ken Kristiansen provide update for Test and Integration offline to Michael Rooke due to lack of time last meeting

6. Standing Agenda Items (Brief Status of Ongoing Activities)
   a. Release Manager/Release Planning: Weekly TSC Scheduling
      i. Presentation of ongoing EPICs.
         1. License manager 3, workbench 1, portal 1, Total 5.
         2. SOAJS EPIC:
            a. Local K8s, single model deployment is complete
            b. Only for model deployment. Model runner and connector is still required.
      ii. Defects
         1. 4 related to onboarding, 2 critical related to python issue.
      iii. Gaps
         1. Licensing requires release notes for the build, two ongoing user stories.
            a. Composite model
            b. Integration of RTU editor
         2. ML Workbench, data source integration open.
   b. Report Out of Sub-Committees:
      i. Community (Product) Committee - Reuben
         1. Changing time for the meeting from 11am eastern to 9am eastern on Tuesdays
      2. Purpose of the committee to identify release schedule for Demeter and features for Elpis
3. Move Elpis out, Demeter maintenance release in August and November, Elpis to May 2021?
   a. link to backlog report here
   b. Identify items which are not possible in the maintenance release
   c. Identify items for the Elpis release

ii. Architecture Committee - Manoop
   1. Review of Demeter architecture diagram which is now final. This will be used for release related activities.
   2. Security Committee - TBD

iv. Report out from PTL: Stand-Up & Report Out on Blockers
   1. Security Verification and Deployment
   2. Training - Wenting
      a. Waiting for deployment client - remaining features to be merged. No blockers.
   3. Design Studio/ML Workbench - Sayee
   4. License Management - Michelle
      a. Two user stories in progress expected completion today.
      b. LUM logs and model activity logs provided to logging platform
      c. Reports maybe more of an Elpis activity
      d. PoC - TechM instance is in the cloud, some security issues while attempting federation
         i. CLIO PoC may move to Demeter PoC for federation RTU editor and LUM editor have connectivity issues

5. Portal Marketplace - Rajesh P.
   a. Michael Rooke email Portal to provide updates offline, closed updated 30th April
   b. Demeter Sprint 4 US and defects delivered.
   c. Licensing module integration with portal delivered.
   d. Defect fixes in progress.

6. OA&M - Vireet
   a. Testing with IST team

7. On-boarding - Philippe
   a. Acumos python client and model runner which will fix 4 defects. New versions are ready for testing.
   b. Model runner critical defect (raw datatype) - two defects.

8. Common Services - Guy
   a. New Build today or tomorrow, microservice generation working with Phillipe.
   b. Question, Chair: Running models with non-protobuf inputs, do we have any guidelines?
      i. JSON input and output is described in the online documentation. Datatypes are described using protobuf
      JSON can still be used as the transport encoding.

9. Federation/Common Data Services - Chris
   a. Everything is delivered, no blockers. Small database management script issue.

10. Documentation - Akash
    a. Michael Rooke email Akash for post meeting update, closed update below.
    b. Working on changes for the new role License Admin Role docs (ACUMOS-4132)
    c. Two changes in the screen which have pagination in the portal repositories.

v. Test & Integration Planning - Ken
1. ~100 user stories.
2. Sprint 1-4 testing complete
   a. ETE Demeter Spring 1.2.3
3. 2nd Assembly April 26th 2020 Deployed and started testing April 27th 2020
4. Defect status mentioned earlier

7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
8. Open Discussion
   a. Approached by LFAI for the cost of the Acumos Marketplace. If any company or partner who would like to sponsor the running of the Marketplace (users are able to onboard and share models including licensed models and monetised models) please reach out
   b. TSC proposal to sunset the Marketplace if a) is not realised.

   a. Governing board meeting is in May 7th?. As a TSC some more time is needed.
   b. Dev and Test environment cost(s) also needs moving to the community or LFAI - this is critical and higher priority than the Marketplace
   c. Bruce from Tencent with Deployment problem. Kilbana service, metric beats service run with error. Nat - send out email to acumosaidev discuss@lists.acumos.org please mention which files are used from github, also join the community call to discuss issues.

10. Meeting Summary (resolutions, new action items, etc)
    a. Action: Michael Rooke email Portal to provide updates offline
    b. Action: Michael Rooke email Akash for post meeting update

2020 04 20

Zoom meeting: TSC-20200420.mp4

Agenda:

1. Call for Scribe (minutes owner) :
2. Roll Call & Quorum Check

<table>
<thead>
<tr>
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Meeting Quorum attained.

3. Review and Agree to Minutes of the Previous Meeting.
   a. The minutes of the prior meetings indicated above were reviewed, and there were no comments, questions or corrections. On motion made by first motion Jessica Kim, seconded by Liya Yuan the minutes were approved by the TSC members.
   Vote taken: Passed
4. Review of Today’s Agenda
5. Status of Open Action Items (Old Business)
   a. Action / Manoop Talasila to work with Natarajan Subramanian and Murali Vuppuri with SOAJS timelines, timelines and plan. Action: open
      i. Details forwarded ML Workbench high priority items, SOAJS Configuration, Helm charts not much progress.
   b. Action / Manoop Talasila Work with the team and come up with a timeline. When we will be finishing the items similar to ML workbench
   c. Action / Jessica Kim Provide updates on election process.
      i. 1st Nomination for TSC chair sent.
   d. Action / Wenting Sun to send models to Syed Anwar Aftab
   e. Action / Michael Rooke to send email to Wenting Sun to get offline update on O&M
   f. Action / Ken Kristiansen for next meeting use table with all defects to review. Work with Manoop Talasila
      i. Under review in PTL call.
   g. Action / Michael Rooke to send email to gao wei to get update on workbench items.
      i. correct email contact to be sent to Michael Rooke
   h. Action / Murali Vuppuri reach out to Ting(?) to update items related to ONAP
      i. Three related EPICs moved.
6. Standing Agenda Items (Brief Status of Ongoing Activities)
   a. Release Manager/Release Planning: Weekly TSC Scheduling
      i. Presentation of ongoing EPICs.
      1. Using Jenkins for deployment cycle was not feasible, focus moves to SOAJS
      2. End to end sprint123 table: 27 issues in progress, 17 currently open. 34 defects in total
         a. Discussion on sprint table in jira. Naming confusion for sprint 1 rather than 1,2,3
         b. Summary: Make sure SOAJS items and ML workbench are closed
         c. Action: Manoop Talasila with Murali VuppuriNatarajan Subramanian and Ken Kristiansen
            Check the 33 medium bug defects (Rajesh Pendke to also check portal bugs) clarify how many are really medium or higher?
            Murali Vuppuri to setup offline discussion and review. Include Farheen Cefalu clarify related user stories
            Action: Natarajan Subramanian /PTLS and Committee, provide Demeter top 10 features list that will go in the release announcement.
      b. Report Out of Sub-Committees:
         i. Community (Product) Committee - Reuben
            1. Discussions on Schedule change, release priority - focus on the backlog. Complete in-flight items.
            2. Team up with other LFAI projects, ONNX, SOAJS etc
            4. Release manager role changing Chair: Call out to partners / community to provide a dev and test instance sponsorship
               reach out to Ken Kristiansen Partners - if you have a public cloud and can run the public Marketplace this would help as we go forward, requires sponsorship. reach out to Syed Anwar Aftab
         ii. Architecture Committee - Manoop
         iii. Security Committee - TBD
   iv. Report out from PTL: Stand-Up & Report Out on Blockers (This meeting highlight the top 2-3 features)
      1. Security Verification and Deployment
      2. Training - Wenting
         a. Bi-directional communication for continuous training and transfer learning.
      3. Design Studio/ML Workbench - Sayee
         a. Post meeting update - working to complete the user stories for the Demeter release. Most are targeted for completion by 4.24. There are 2 that may extend beyond that date.
      4. License Management - Michelle
         a. RTU Enhancements
         b. Restrictions on composite models.
         c. Licence profile enhancements
         d. LUM enhanced
         e. Activity tracking and reporting
            logging data from the model and lum activity
      5. Portal Marketplace - Rajesh P.
         a. Inclusion of the licensing module for the portal. Existing features enhanced
      6. O&M - Vineet
         a. LUM logging for deployment.
      7. On-boarding - Philippe
6.
   b. Enrich CLI message response when you onboard via CLI with microservice
   c. Pre-dockerised model and protobuf enriched
   d. Acumos and R client update
   e. C client onboarding is new

8. Common Services - Guy
   a. Microservice generation via Jenkins
      i. Smaller enhancements fixed bugs and new things inc licensing
   b. Federation/Common Data Services - Chris
      a. No significant changes for Demeter
      b. Federation has new enhancements

10. Documentation - Akash
    a. Working with PTLs on documentation

v. Test & Integration Planning - Ken
  1. Ken Kiistiansen provides update offline to Michael Rooke
  2. ~100 User Stories, ~125 test cases: Sprint 1-4 testing complete
     Sprint E2E 10% Complete, 1st Assembly 19th April 2020 - no blockers
     4 new defects added with the assembly. 1H, 3L
  3. Automation test suit progress; Executed Scripts: 93, 90 Passed, 3 failed. Failed Scenarios:
     a. To verify ellipsis click functionality
     b. To verify un-publish tab is present for published models - locator issue
     c. to verify that the un-publish model pop-up should be visible, on manage my models page - locator issue

7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.

8. Open Discussion


10. Meeting Summary (resolutions, new action items, etc)

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2020 04 13

Zoom meeting: TSC_04132020.mp4

Agenda:

1. Call for Scribe (minutes owner) :
   Anne Lee during meeting and Michael Rooke post meeting follow up.

2. Roll Call & Quorum Check

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<td>ZTE</td>
<td>Bingtao Han</td>
<td>Liya Yuan</td>
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<td>x</td>
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*Excluded from roll call and quorum due to missing more than 3 consecutive meetings.

3. Review and Agree to Minutes of the Previous Meeting.
   a. The minutes of the prior meetings indicated above were reviewed, and there were no comments, questions or corrections. On motion made by Jessica Kim
      first motion, Jessica Kim seconded by Murali Vuppari, the minutes were approved by the TSC members.
      Vote taken: Passed

4. Review of Today's Agenda

5. Status of Open Action Items (Old Business )
   a. Action / Manoop Talasila to work with Natraj Subramanian and Murali Vuppari work with SOAJS timelines, timelines and plan. Action ii open
      i. Discussion held. Check resources. Will share documentation which is not received yet. Leave Action Item open.
   b. Closed / Michael Rooke Send email to Farheen Cefalu to follow up Action a.ii
      i. Email sent. Close action item.
   c. Closed / Natraj Subramanian & Muli? Demeter issues, obtain ETA from offshore team - check access issues with team
      i. Obtained ETA. Close action item.
   d. Action / Manoop Talasila Work with the team and come up with a timeline. When we will be finishing the items similar to ML workbench
      i. Manoop not on call.
   e. Closed / Natraj Subramanian Muli?, Manoop Talasila and Vineet Tripathi to provide additional sprint time estimate. Send out plan
      indicating the timeframe.
      i. Vineet got access. Action close.
   f. Action / Jessica Kim Provide updates on election process. Take a lead on getting the election timelines. Talk with Natraj Subramanian, release manager or chair and other PTL’s put this in an email and send it to the TSC. The timelines for the election timelines, architecture, community commitmess.
      i. Today launched first nominations.
6. Standing Agenda Items (Brief Status of Ongoing Activities)
      i. Sprint 4 testing 75% completed
      ii. SOAJS major blocker - waiting for resources, etc. 34 in progress items / 21 open action items
      iii. Licensing action may complete end of the week
     iv. Helm Chart action item still open
     v. Manoop: SOAJS need resources to create Helm Charts. Went ahead with SOAJS installation. Tried out API. 3 user stories. 1 epic.
   b. Report Out of Sub-Committees:
      i. Community (Product) Committee - Reuben
         1. No meeting this week
      ii. Architecture Committee - Manoop
         1. Release status: discussed SOAJS issues. Target April 24th is end of sprint.
         2. Reviewed architecture diagram and doing updates
      iii. Security Committee - TBD
     iv. Report out from PTL: Stand-Up & Report Out on Blockers
        1. Security Verification and Deployment
        2. Training - Wenting
           a. Complete
           b. Action Item: Wenting Sun to send models to Syed Anwar Aftab
        3. Design Studio/ML Workbench - Sayee
        4. License Management - Michelle
           a. All licensing coded, turned over, in process of being dev tested
           b. One Jira item is open and will defer to next sprint
     5. Portal Marketplace - Rajesh P.
        a. Jira action - selecting favorite requires submit button (4107 opened on Friday). User story exists. (4083 item opened by Murali)
     6. OA&M - Vineet
        a. Action Item: Michael Rooke to send follow up email with Vineet Tripathi to get offline update
        i. (Offline update 16th April) Vineet is working on stories for LUM logging, System-Integration Helm Chart for ELK-CI and ELK stack upgrade to 7.6
     7. On-boarding - Philippe
     8. Common Services - Guy
     9. Federation/Common Data Services - Chris
    10. Documentation - Akash
        a. Complete by weekend
     v. Test & Integration Planning - Ken
        1. 65 to 70% complete. Most tests passed
        2. Marketplace has things blocking.
        3. Licensing/RTU federated but when tried to download model, was blocked.
        4. 8-12 models didn't pull over.
        5. Onboarding issues - command line issues
        6. System integration will resolve all issues by end of sprint.
     7. Action item: Ken Kristiansen for next meeting, use table with all defects to review. Work with Manoop Talasila?
     8. Action item: Michael Rooke to send email to gao wei to get update on workbench items.

7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.
   a. ORAN - 80% work on ORAN side. Timeline targeted provided. Any open items on Acumos side is closed.
   b. ONAP - Not a lot going on. One work item is versioning. Another is to create script to do model naming format conversion for federation.
   c. Action Item: Murali Vuppari reach out to Ting(sp?) to update items related to ONAP

8. Open Discussion

9. Any Other Business (AOB)
   a. Jessica: Hong Kong hosting - upgrade from rel B to C, external testing, etc. ongoing.
   b. Jessica: 3rd quarter - Shenzhen getting better wrt COVID-19 so go forward with activities including in-person events.
      China AI Association (CAAI) host major events. Continue to do more. Need face masks, contact Jessica.

10. Meeting Summary (resolutions, new action items, etc)
    a. Action / Manoop Talasila to work with Natarajan Subramanian and Murali Vuppari work with SOAJS timelines, timelines and plan. Action ii open
    b. Action / Manoop Talasila Work with the team and come up with a timeline. When we will be finishing the items similar to ML workbench
    c. Action / Jessica Kim Provide updates on election process.
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    e. Action / Michael Rooketo send email to Vineet Tripathi to get offline update on OA&M
    f. Action / Ken Kristiansen for next meeting, use table with all defects to review. Work with Manoop Talasila?
    g. Action / Michael Rooke to send email to gao wei to get update on workbench items.
    h. Action / Murali Vuppari reach out to Ting(sp?) to update items related to ONAP

2020 04 06

Zoom meeting: TSC-20200406.mp4

Agenda:
1. Call for Scribe (minutes owner) : Michael Rooke
2. Roll Call & Quorum Check
Company | Contact Name | Attendance | Alternate Contact | Attendance
---|---|---|---|---
Amdocs | Ofer Hermoni |  | Daniel Sela |  
AT&T | Anwar Aftab | x | Guy Jacobson |  
Baidu | Daxiang Dong |  |  |  
Ericsson | Nimish Radia |  |  |  
Huawei | Jessica Kim | x |  |  
Nokia | Michael Rooke | x | Anne Lee | x  
Tech Mahindra | Nat Subramanian | x | Sarang Deotale |  
*Tencent* | Junping Du |  |  |  
ZTE | Bingtao Han | x | Liya Yuan |  

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3. Review and Agree to Minutes of the Previous Meeting
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   Vote taken: Passed

4. Review of Today’s Agenda
   a. **Action!** Liya Yuan to send mail to Farheen and Manoop on Action item a,b,e, which are:
      i. **Action!** Manoop Talasila and Farheen Cefalu follow up the status of getting SOAJS folks to join weekly Acumos call so that they can be integrated into current and next sprint work and follow up with SOAJS to get an answer whether they’ll commit.
      ii. **Action!** Farheen Cefalu review the open Jira items for sprint 4 and send status out to make sure whether the numbers are correct and find out the blockers.
      iii. **Action!** Manoop Talasila to send out the updated link to the dashboard of score card for review.
   b. **Closed / Rajesh Pendke** and Michelle Martens to take a look at 4032 and work it out.
   c. **Closed / Liya Yanto** send mail to Sayee G and Mehmet to send updates on Use Cases.
   d. **Closed / Rajesh Pendke** to look into the problem that displayed model name needs to have underscore and to make search more generic and Murali Vuppuri to add it as a Jira item.

5. Status of Open Action Items (Old Business)
   a. **Action!** Liya Yuan to send mail to Farheen and Manoop on Action item a,b,e, which are:
      i. **Action!** Manoop Talasila and Farheen Cefalu follow up the status of getting SOAJS folks to join weekly Acumos call so that they can be integrated into current and next sprint work and follow up with SOAJS to get an answer whether they’ll commit.
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6. Standing Agenda Items (Brief Status of Ongoing Activities)
   b. Report Out of Sub-Committees: (Note: Paraphrased by scribe)
      i. Community (Product) Committee - Reuben,
         1. Elpis release page has been setup. **Elpis Release (TBD)**
            The release focus is to close items. Kickoff meeting is planned end of May/start of June.
            Reminder: All to check the Elpis release page and check comments which are high priority.
            - Features will be discussed at the end of May.
            - Volunteer needed for release management.
            There are many LFAI efforts “out there” - AI fairness, we really need to focus on bringing those teams in for Acumos features.
            Priority is on using development teams from other projects to take an active role in bringing in functionality to Acumos.
            Use cases: **Use Cases**: Many of the descriptions are pending. Notes went out on the community meeting email.
         ii. Architecture Committee - Manoop
            1. Demeter blocked issues shown on spreadsheet; See action(s) re: Obtain ETA for offshore team, also check with access team.
      iii. Security Committee - TBD
   iv. Report out from PTL: Stand-Up & Report Out on Blockers
      1. Security Verification and Deployment
      2. Training - Wenting
         a. Everything has been merged, all of the community items have been delivered.
         b. Chair thanked the Federation setup between AT&T and Ericsson.
      3. Design Studio/ML Workbench - Sayee
      4. License Management - Michelle
         a. Most of the code is merged, facing some resourcing issues. For the end to end release documentation is moved. PoC from last week, this has now been moved to the Demeter point release. TechM Instance of Acumos has some issues in the environment a little behind in the PoC with this.
   v. Portal Marketplace - Rajesh P.
   6. OA&M - Vineet
   7. On-boarding - Philippe
      a. We succeed to submit user stories. Some work remains with the python client due to gerrit issues.
      b. Two new developers from Orange have started to work on the python client.
   8. Common Services - Guy
      a. Chasing down bugs. Documentation to finish.
   9. Federation/Common Data Services - Chris
      a. No blocking issues to report
   10. Documentation - Akash
       a. Demeter sprint 4, documentation email was sent updating. Q: what is the timeline for all documentation?
          Some Sprint 4 user stories are moved mainly from licensing.
          Chair: Send out email to TSC, timeline - minimal effect / remaining time for demeter.
   v. Test & Integration Planning - Ken
1. Lots of slowdown due to offshore team not having access. Blockers most are take care of. Microservice generation is partially blocked but is resolved turning off Jenkins.
   
   Defect: 4090 - Federation? - Solution ID is not correctly added to the instance where the model is pulled to.

7. New Agenda Items (New Business): New Items Submitted (+speaker) & Open Call to TSC For Additional Items.

8. Open Discussion

9. Any Other Business (AOB)

10. Meeting Summary (resolutions, new action items, etc)
   a. Action / Manoop Talasila to work with Natarajan Subramanian and Murali Vuppari work with SOAJS timelines, timelines and plan. Action ii open
   b. Action / Michael Rooke Send email to Farheen Cefalu to follow up Action a.ii
   c. Action / Natarajan Subramanian & Muli? Demeter issues, obtain ETA from offshore team - check access issues with team
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   e. Action / Natarajan Subramanian Muli?, Manoop Talasila and Vineet Tripathi to provide additional sprint time estimate. Send out plan indicating the timeframe.
   f. Action / Jessica Kim Take a lead on getting the election timelines. Talk with Natarajan Subramanian, release manager or chair and other PTL’s put this in an email and send it to the TSC. The timelines for the election timelines, architecture, community committess.

Back to Todays Agenda ^

Archived TSC Meeting Agendas & Minutes